



UUM INDUSTRIAL TRAINING ATTENDANCE TIMETABLE FOR A241 SESSION (OCT 2024)

Student's Name: _____

Matric No. : _____ Programme : _____

Supervisor of the student is required to complete this attendance timetable. This form must be verified and returned to the student's Report Supervisor in UUM. Student is not allowed to take leave throughout practicum period.

OCTOBER 2024						
MON			7	14	21	28
TUE		1	8	15	22	29
WED		2	9	16	23	30
THU		3	10	17	24	31
FRI		4	11	18	25	
SAT		5	12	19	26	
SUN		6	13	20	27	

NOVEMBER 2024						
MON			4	11	18	25
TUE			5	12	19	26
WED			6	13	20	27
THU			7	14	21	28
FRI		1	8	15	22	29
SAT		2	9	16	23	30
SUN		3	10	17	24	

DECEMBER 2024							
MON			2	9	16	23	30
TUE			3	10	17	24	31
WED			4	11	18	25	
THU			5	12	19	26	
FRI			6	13	20	27	
SAT			7	14	21	28	
SUN		1	8	15	22	29	

JANUARY 2025						
MON			6	13	20	27
TUE			7	14	21	28
WED		1	8	15	22	29
THU		2	9	16	23	30
FRI		3	10	17	24	31
SAT		4	11	18	25	
SUN		5	12	19	26	

FEBRUARY 2025						
MON			3	10	17	24
TUE			4	11	18	25
WED			5	12	19	26
THU			6	13	20	27
FRI			7	14	21	28
SAT		1	8	15	22	
SUN		2	9	16	23	

MARCH 2025							
MON			3	10	17	24	31
TUE			4	11	18	25	
WED			5	12	19	26	
THU			6	13	20	27	
FRI			7	14	21	28	
SAT		1	8	15	22	29	
SUN		2	9	16	23	30	

APRIL 2025						
MON			7	14	21	28
TUE		1	8	15	22	29
WED		2	9	16	23	30
THU		3	10	17	24	
FRI		4	11	18	25	
SAT		5	12	19	26	
SUN		6	13	20	27	

A : _____ day
 NA + ML : _____ days
 Number of days replaced, R : _____ days
 T : _____ days

Attendance Marks : $\frac{A + R \times 100\%}{T}$

Please use the following indicators :

- A - Attend
- NA - Not Attend ML - Medical Leave
- HW - Holiday/Weekend
- CET- Course/External Training
- T - Total Practicum Day

Completed & Checked by : _____
 (Organisation's Supervisor)

Important Note : NA & ML should be replaced (with approval from Unit Practicum) to complete the total number of practicum